

LIGHTHOUSE FESTIVAL

SECTION ONE

THE CORPORATION AGREES to rent to the Lessee *

(your Name)

Your Contact Info:

Address *

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Phone Number

Area Code

Phone Number

Your email for a copy of the contract *

example@example.com

The use of the space owned by Lighthouse Festival on *

mm-dd-yyyy



(select Date)

For the event of *

(Purpose of Meeting)

THE LESSEE AGREES

- To leave the facility undamaged and in tidy condition, with all refuse gathered and all event materials removed from the building upon termination of the rental time. Should additional janitorial services be necessary after the event, the corporation will invoice the lessee. All representatives of the Lessee will adhere to all requirements, which is binding to this contract
- To supply at their own expense any additional equipment and/or personnel not included in the rental agreement
- To provide adequate supervision and security to prevent any loss, damage or injury to the property

CONFIRMED*

In addition to the contract, please note that the following information is integral to the agreement and must be adhered to:

1. A Lighthouse representative will supply the schedule for your event.
2. Place all garbage and recyclable material in containers provided.
3. Lighthouse Theatre is not responsible for valuables.
4. Sound levels will be monitored, and will not exceed 92dBA (decibels). Excessive sound levels may result in a penalty to the Lessee of \$500.00.
5. Absolutely no smoking permitted in any area of the building.
6. No access is permitted to any locked areas.
7. Please note emergency procedures, located on notice board in dressing room and bar area.
8. If alarm system sounds, please evacuate immediately.

CONFIRMED*

Please upload proof of insurance. If you do not have proof of insurance at this time PLEASE NOTE proof of insurance must be received by the theatre 60 days in advance of your event.

Below is the coverage recommended:

1. Minimum \$2,000,000 per occurrence Commercial General Liability limit
2. Cross Liability included
3. 30 Days Written Notice of Cancellation to the Certificate Holder (Lighthouse Theatre)
4. Broad Forms Tenants Legal Liability limit of \$500,000 (minimum)
5. Medical Payments \$2500 limit (minimum)
6. Non-Owned Automobile Liability limit \$2,000,000 (minimum)

Browse Files

THE CORPORATION nor any officer, agent or employee of the Corporation shall be liable for any damages, loss or injury, however caused, and that the Lessee shall indemnify all the above-mentioned persons for any loss, damage or injury incurred or suffered by any person attending at, or participating in, any event sponsored or conducted by the Lessee at the facility. The Lessee must provide proof of insurability. *

CONFIRMED

THE CORPORATION shall not be liable for any non-availability of the facility as a result of any strike, civil strife, utility failure or Act of God. *

CONFIRMED

THE CORPORATION has the right to cancel the event, if deemed a detriment to the Corporation. *

CONFIRMED

THIS AGREEMENT shall insure to the benefit of and be binding upon the parties and their respective heirs, executors, administrators, successors and assigns. It shall be construed and enforced in accordance with the laws of the jurisdiction in which this agreement has been executed. This agreement constitutes the entire understanding and agreement between the parties and may not be modified or amended except by agreement in writing. *

CONFIRMED

WAIVER: No waiver or modification of this agreement will be valid or binding unless in writing and signed by both the Theatres and the Lessee. *

CONFIRMED

The theatre values the contributions and participation of all citizens. To facilitate this involvement, the theatre is committed to providing goods and services that are accessible to all in a timely manner that respects their dignity and independence while providing for integration and equality of opportunity for all people, regardless of ability. Our policy can be found on our website. *

CONFIRMED

2022 RENTAL RATES

Community Meeting Room Rental \$50.00 (3 hours max)

Payable by cheque or e-transfer.

Rental rates and fees are subject to change

CONFIRMED

I will be renting at the following location: *

- Lighthouse Theatre Port Dover
- Roselawn Theatre Port Colborne
- Simcoe Little Theatre Simcoe

What type of event are you presenting? *

- Seminar/Lecture
- Meeting

What time will your event begin? * :

Hour Minutes

SECTION TWO

What time will you arrive to set up your event? * : PM
Hour Minutes

How many attendees do you expect at your meeting?

ex: 23

How long is your seminar or private event? (if applicable)

Does your event require a projector? *

- Yes
- No

If so, who will provide the projector? *

- I have my own
- I will need one supplied

Would you like the bar to be open for your meeting?

- Yes
- No

SECTION THREE

The Lessee agrees not to exceed a span of time greater than the chosen 3 hour rentals. The Lessee agrees to adhere to the time restrictions noted on the technical information sheet and agrees to a penalty payment of \$30.00 for every fifteen-minute period beyond the indicated exit time. *

CONFIRMED

Cancellations due to COVID will result in a refund to the Lessee. *

CONFIRMED

The Lessee understands the fee of \$50.00 for Lobby/Long Bar rentals is required at the time of signing the contract. The Lessee also understands the rental agreement will not be considered confirmed until the fee is received by Lighthouse Festival.

Payable by e-transfer to lisa@lighthousefestival.com or cheque to:

Lighthouse Festival Theatre

P.O. Box 1208

247 Main Street

Port Dover, ON N0A 1N0

ETransfer (preferred) Cheque

Signature *

Please use your cursor to sign your name

Clear

Submit