

## Appendix B - Lighthouse Festival Theatre Notification of Unplanned Disruption of Service

Dear Patron

You are scheduled to attend Lighthouse Festival Theatre on (date/time) for the performance of (name of show).

Unfortunately, due to an emergency situation in the theatre, this performance is (delayed until **date** or cancelled). Please contact the box office (519 583 2221) to select another performance or to apply for a refund of the ticket price.

We regret any inconvenience this may cause. If you have any questions or concerns please contact the Administrative Director at 519 583 1031, x223 or email [ad@lighthousetheatre.com](mailto:ad@lighthousetheatre.com)

Thank you,

Lighthouse Festival Theatre Management